

MILFORD EXEMPTED VILLAGE SUPERINTENDENT COMMITTEES

PERSONNEL COMMITTEE AGENDA COVER PAGE

September 12, 2019

Membership Attendance:

Roll call as follows:

<u> </u>	Mrs. Brady	<u> X </u>	Mrs. Marques	<u> </u>	Dr. Dunn
<u> X </u>	Mrs. House	<u> </u>	Dr. Hollandsworth	<u> </u>	Mr. Daniels
<u> X </u>	Mr. Spieser	<u> </u>	Mrs. Berkley		

Guests: NONE

Approval of previous minutes as written: August 8, 2019

Roll call as follows:

<u> </u>	Mrs. Brady	<u> X </u>	Mrs. Marques	<u> </u>	Dr. Dunn
<u> X </u>	Mrs. House	<u> </u>	Dr. Hollandsworth	<u> </u>	Mr. Daniels
<u> X </u>	Mr. Spieser	<u> </u>	Mrs. Berkley		

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
APPROVED PERSONNEL COMMITTEE MEETING MINUTES
August 8, 2019**

I. Old Business

- A. None to report

II. New Business

- A. Approval of Administrative resignations:

- 1) None to report

- B. Approval of Administrative contract recommendation:

- 1) Planicka, Wendy - Director of Communications and Public Relations, 223 day contract, effective 9/3/19, \$110,000

- C. Approval of Certified Resignations

- 1) None to report

- D. Approval to hire Mental Health Interventionist for the 2019-20 school year:

- 1) Jennifer Cooper- McCormick Elementary, 195 day contract, effective 9/3/19, \$45,000

- E. Family Medical Leave of Absence - FMLA is 12 weeks in length - eight weeks can be paid sick leave if the employee has it available - the next four weeks are without pay. After that period it is Family Care Leave which is without pay. **(Information purposes only)**

- 1) Atherine, Jennifer, MCM - 3/11-8/1/19
- 2) Cambron, Joe, HS - Intermittent
- 3) Cramer, Julie, BES - 7/25-9/16/19
- 4) Emmons, Elizabeth, HS - 12/27/19-3/20/20
- 5) Espy, Minna, MLB - 11/25/19-1/20/20
- 6) Fritz, Jesse, HS - 8/9-10/7/19
- 7) Veatch, Erin, JH - 10/4/19-1/6/20
- 8) Waldman, Lottie - MLB, 6/2-8/19/19
- 9) Young, Amanda - CLS, 8/22-11/7/19

- F. Approval of Family Care Leave of Absence **(unpaid requires board approval)**

- 1) None to report

- G. Certified Hiring Recommendations for the 2019-20 school year, 185 day contract:
- 1) Savitz, Sarah - Smith Elementary, Kindergarten Teacher 0.5, BA, experience 0, \$20,609 (added due to enrollment)
- H. Approval of Reading Tutor Recommendations for the 2019-20 school year, 175 day contract, 3 hours per day, \$25/hour
- 1) Bryant, Lauren*-Smith Elementary
 - 2) Stooksbury, Christy -Smith Elementary
 - 3) White, Amanda-Meadowview Elementary
 - 4) TBD*-Meadowview Elementary
 - 5) Merz, Shelly-Seipelt Elementary
 - 6) Callahan, Amanda-Seipelt Elementary
 - 7) Savitz, Sara-McCormick Elementary
 - 8) Morgan, Leslie-McCormick Elementary
 - 9) Schueler, Erin-McCormick Elementary
 - 10) Donahue, Cheryl-Mulberry Elementary
 - 11) Hayden, Carol-Mulberry Elementary
 - 12) Taylor, Anna*-Mulberry Elementary
 - 13) Sundberg, Cari*-Mulberry Elementary
 - 14) Skorcz, Allison*-Pattison Elementary
 - 15) Mitchell, Jessica-Pattison Elementary

ALL MARKED WITH AN * STILL NEED PAPERWORK AND/OR
BACKGROUND CHECKS AND/OR PERMIT.

- I. Approval of Exempt personnel resignations for the purpose of retirement:
- 1) Wilson, Pam - retirement, effective 1/1/20
- J. Approval to pay the following for Extended School Year services:
- 1) Hackmeister, Judy - 15 hours at teacher aide hourly rate
 - 2) Sampsel, Matthew - 8 hours at \$25/hour
 - 3) Baum, Denise - 8 hours at \$25/hour
 - 4) Thomayer, Tami - 8 hours at at teacher aide hourly rate
- K. Approval to pay the following employees for 40 hours of training at Children's Home of Cincinnati for School Based Day Treatment Classroom
- 1) Hall, Jessica - teacher aide hourly rate
 - 2) Mack, Lauren - teacher aide hourly rate

- L. Approval of Medical Leave of Absence without pay
- 1) Sturgill, Lonnie - 7/15/19- 8/2/19
- M. Approval of Classified Resignations:
- 1) Ballenger, Patricia - Teacher Aide, effective 8/9/19
 - 2) Bays, Kimberly - Food Service Worker, effective 8/9/19
 - 3) Dacey, Colleen - Media Aide, effective 8/9/2019
 - 4) Dinkins, Terry - Teacher Aide, effective 8/9/19
 - 5) Highlander, Michelle - Custodian, effective 8/13/2019
 - 6) Jackson, Erica - Teacher Aide, effective 8/9/19
 - 7) Mills, Heather - Food Service Worker, effective 8/9/19
 - 8) Morris, Susan - Extended Day Caregiver, effective 8/8/19
 - 9) Sellers, Brenda - Food Service Worker, effective 8/9/19
 - 10) Dehart, Karen - Teacher Aide, effective 8/9/19
 - 11) Clark, Sherry - Food Service Worker, effective 8/14/19, contingent on being hired as 3.5 hour custodian
- N. Approval of Classified Hiring Recommendations for 2019-20 school year:
- 1) Reis, Brooke* - Pattison Elementary, Media Aide, 7 hours/day, experience 8, 188 day contract, \$21.37/hour
 - 2) Plavchak, Alison - Meadowview Elementary, Media Aide, 7 hours/day, experience 6, \$20.36/hour
 - 3) Page, Seth* - High School, Teacher Aide, 3.5 hours/day, experience 0, 187 day contract, \$16.20/hour
 - 4) Mills, Heather - Extended Day Caregiver, McCormick Elementary, experience 1, \$17.04/hour
 - 5) Gilbert, Mark - Custodian, High School, experience 0, 8 hours/day, 262 day contract, effective date 8/15/19, \$17.06/hour
 - 6) Oppenheim, Patty* - Substitute Health Aide
 - 7) King, Emily - Substitute Health Aide
 - 8) Doll, Patricia* - Substitute Food Service Worker
 - 9) Larkins, Barbara* - Substitute Food Service Worker
 - 10) Compton, Patty* - Substitute Food Service Worker
 - 11) Witte, Madeleine* - Substitute Extended Day Caregiver
 - 12) Clark, Sherry - Meadowview, Custodian, experience 3, 3.5 hours/day, 262 day contract, effective 8/15/19, \$17.72/hour
 - 13) TBD - 6 Teacher Aide positions
 - 14) TBD - Wyoming, Food Service Worker

15) TBD- Milford, Food Service Worker

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BACKGROUND CHECKS AND/OR PERMIT.

O. Approval of student hires for the 2019-20 school year:

- 1) Chumley, Samantha* - Lifeguard, \$10/hour
- 2) Spencer, Acacia* - Lifeguard, \$10/hour

P. Approval of Building Supplemental Contract Recommendations for the 2019-20 school year:

- 1) Jones, Kristi - 50% LEGO League, level 3, pay step 0, \$618.50
- 2) Meikles, Chelsea - Pattison, Wellness Liaison, \$300
- 3) Goddard-Baum, Leslie - High School, Drama Choreographer, level 6, pay step 5, \$4328
- 4) Kirkland, Ashley - High School, Student Council, level 5, pay step 0, \$2473
- 5) Vore, Erin - High School, Student Council, level 5, pay step 1, \$2679

Per MOU, there are 2 advisers at HS for student council so both are 1.0 FTE

- 6) Davison, Kelcey - High School, Detention Monitor, \$17.50/hour
- 7) Goff, Jennifer - High School, Detention Monitor, \$17.50/hour
- 8) Rose, Greg - High School, Detention Monitor, \$17.50/hour
- 9) Wolf, Shelly - High School, Detention Monitor, \$17.50/hour
(Title and hourly rate corrected for #s 6-10)
- 10) Johnson, Deborah - Pattison, 50% Grade Level Chair, level 6, pay step 11, \$2267
- 11) Ridner, Kaitlin - Pattison, 50% Grade Level Chair, level 6, pay step 0, \$1,648.50

Q. Approval of Athletic Contract resignation:

- 1) Herbst, Joe - Junior High Football Coach, 50% Football

R. Approval of Athletic and Extracurricular Activities Supplemental/Pupil Activity Contract Recommendations for the 2019-20 school year:

- 1) Cooley, Jake* - Junior High Football 50%, level 6, pay step 0, \$1648.50
- 2) Bryant, Nicholas* - Junior High Girls Golf Coach, level 4, pay step 1, \$1855
- 3) Williams, Cameron* - Junior High Boys Golf Coach, level 4, pay step 0, \$1649

- 4) Fitzhugh, Jason - Site Supervisor to be used on as-needed basis (not to exceed 75 hours (waiting for specific number), \$17.20/hour
- 5) Roll, Nicole - High School, Site Supervisor to be used on as-needed basis (not to exceed 25 hours), \$17.20/hour
- 6) Bryant, Steve* - High School, Site Supervisor to be used on as-needed basis (not to exceed new total of 240 hours), \$17.20/hour
- 7) Willson, Earl - High School, Site Supervisor to be used on as-needed basis (not to exceed new total of 225 hours), \$17.20/hour
- 8) Greenwell, Brad - High School, Site Supervisor to be used on as-needed basis (not to exceed new total of 125 hours), \$17.20/hour
- 9) Rothmeeler, Gayle* - High School, Site Supervisor to be used on as-needed basis (not to exceed new total of 100 hours), \$17.20/hour
- 10) Fagan, Patrick - High School Site Supervisor to be used on as-needed basis (not to exceed 50 hours), \$17.20/hour
- 11) Teski, Kathy - High School Site Supervisor to be used on as-needed basis (not to exceed 75 hours), \$17.20/hour
- 12) Kilgore, Tom - High School Site Supervisor to be used on as-needed basis (not to exceed 50 hours), \$17.20/hour
- 13) Jacobs, Matthew - High School Site Supervisor to be used on as-needed basis (not to exceed 25 hours), \$17.20/hour
- 14) McDonough, Chris - High School Site Supervisor to be used on as-needed basis (not to exceed 50 hours), \$17.20/hour
- 15) Schulte, Gary - High School Site Supervisor to be used on as-needed basis (not to exceed 85 hours), \$17.20/hour
- 16) Cambron, Joe - High School Site Supervisor to be used on as-needed basis (not to exceed 50 hours), \$17.20/hour
- 17) Perry, Clay* - High School Assistant Athletic Director 40%, level 9, pay step 5, \$3380
- 18) O'Callahan, Daniel* - High School Assistant Athletic Director 20%, level 9, pay step 0, \$1072
- 19) Sasala, Cameron* - High School Assistant Athletic Director 20%, level 9, pay step 3, \$1442
- 20) Litke, Corbyn* - High School Assistant Athletic Director 20%, level 9, pay step 2, \$1319

S. Approval of Volunteers for the 2019-20 school year:

- 1) Herbst, Joe - Junior High Football

There may be additional resignations, retirements and hiring recommendations that are submitted after the personnel committee meeting, but before the BOE agenda is complete. If this occurs, this will be noted either in the minutes from personnel or through some other means of communication with the committee members.

Next Personnel Meeting is scheduled for September 12, 2019